

# ECAC NOTICE OF INTENT TO WITHDRAW

Notice of Intent to Withdraw forms must be submitted via email to : swimecac@gmail.com

Text message or phone call submissions will NOT BE ACCEPTED as valid notification.

Email notification, without submission of a completed Notice of Intent to Withdraw form will NOT BE ACCEPTED as a valid notification.

Completion of Intent to Withdraw forms must be received NO LATER than the 15th of the month in order to avoid being charged for the following month. For example, if you wish to withdraw from the program, effective in October, you would need to submit a completed Intent to Withdraw form by September 15th.

Members are responsible for ALL FEES until such a time as a complete Intent to Withdraw form has been received by ECAC Admin Staff.

Failure to submit an Intent to Withdraw form in time (see above) will result in the member being charged ALL FEES for the following month.

A swimmer who elects to withdraw from ECAC and decides to return to the team within the same year, will be assessed the ECAC annual Registration fee, the same as required by any new member to the program. The member will again be assessed the fee in October when returning ECAC members are assessed.

Please understand there are NO EXCEPTIONS to the above-listed. More information about this can also be found under the title of: "Financial Obligations Policy" in the Swimmer Handbook.

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LAST NAME

FIRST

ECAC GROUP

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WITHDRAWAL EFFECTIVE DATE

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SIGNATURE

PRINT

DATE